

**VERMILION LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING 6:00 PM
Monday, May 9, 2022**

AGENDA

REGULAR MEETING

- I. Call to Order
- II. Roll Call: Eric Johnston
Chris Habermehl
Krystal Russell
Sara Stepp
Shelly Innes
- III. Moment of Silence
- IV. Public Participation Policy

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all regular and special meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted only as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once.

- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
 - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) **minutes** unless extended by a vote of the Board.

V. Student Liaison Report

VI. Legislative Report

BOARD BUSINESS: Lori Brodie, Liaison, Ohio Auditor of State.

VII. **REPORTS:**

A. SUPERINTENDENT'S REPORT

- 1. Recommend a resolution to approve a one (1) year Certified Limited Contract for the 2022-2023 school year to Mykenzi Greenler, VHS Health/PE, \$40,298.37.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

- 2. Recommend a resolution to approve a two (2) year Administrative Contract beginning with the 2022-2023 school year to Breanna Rebman, VES Assistant Principal, \$68,541.20.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

3. **Introduction of new staff:** Mykenzi Greenler, Health/PE Teacher; Breanna Rebman; Assistant Principal Vermilion Elementary, Stefanie Atwater, Mental Health Therapist.

4. Recommend a resolution to approve the following two (2) year Administrator Contracts beginning with the 2022-2023 school year:

- Beth Bartlome, Principal Sailorway, \$103,154.48
- Karen Blackburn, Director of Pupil Services, \$106,504.88
- Robert Figuly, Assistant Principal, Sailorway, \$76,766.40
- Matthew Malear, Principal Vermilion Elementary, \$93,397.67
- Monica Stark, Assistant to the Treasurer, \$65,796.59
- Andrew Stillman, Director of Athletics, \$87,437.44
- Stefanie Atwater, Mental Health Therapist, \$ \$68,705.97

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

5. Recommend a resolution to approve the following two (2) year Supervisor Contract beginning in 2022-2023 to:

- Shawn Bergman, Director of Technology, \$75,463.38
- John Parsons, Director of Operations, \$63,406.97

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

6. Recommend a resolution to approve a one (1) year part-time contract for the 2022-2023 school year to:
Brooke Spafford, Psychologist Part-Time, 19.5/hrs. week up to 819 hrs. per year at \$43.56 per hour, \$35,675.64 for the year.

7. One (1) year Limited Special Project Contract at the rate of \$28.00 per hour for extended school year for the 2021-2022:

- Stefanie Atwater, up to 15 hours
- Kurt Innes, up to 11 hours

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

8. Recommend a resolution to approve the Contract Services Agreement with Summit Educational Service Center for LPDC Form Management System at a cost of \$800.00. (ATTACHMENT A)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

9. Recommend a resolution to approve the Memorandum of Understanding between the Vermilion Teachers Association and the Vermilion Local Schools Board of Education. Both parties agree to Establish Summer Learning Opportunities for student during the summer of 2022. (ATTACHMENT B)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

10. Recommend a resolution for the Board to approve McGraw Hill Reading Wonders for grades K-5 for the 2022-2023 school year at a cost of \$20,997.60. (ATTACHMENT C)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

11. Recommend a resolution to approve Grand Tour of France Trip by Educational Tours for 12 days in the Spring of 2024 at a cost of \$4,770.00 per student. (ATTACHMENT D)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

12. Recommend a resolution to approve the VHS Marching Band Trip by Noteworthy Tours to Disney World November 14-20, 2022 at a cost of \$1,257.00 per student. (ATTACHMENT E)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

B. TREASURER'S REPORT

1. Recommend a resolution to approve the Financial Report for April 2022. (ATTACHMENT F)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

2. Recommend a resolution to accept the following donations to the Ed Babson Scholarship Fund in memory of Lois Babson:

\$100.00 from Rosemary Odom	\$50.00 from Dianne and David Urdzik
\$50.00 from Robert and Vivian Skladan	\$100.00 from James and Glenda Hilderbrand
\$100.00 from James Owens	\$50.00 from Richard and Sue Babson
\$25.00 from Myrial Kessler	\$25.00 from Pamela Heschel
\$10.00 Anonymous	

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

3. Recommend a resolution to accept the donation of \$1,000.00 from Donald Geib to the Geib Family Scholarship.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

4. Recommend a resolution to accept the donation of \$800.00 for the Heuring Scholarship from Chris Gorglione.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

5. Recommend a resolution to accept the following donations for sponsoring 5th grade students to attend the Henry Ford/Greenfield Village Trip:
\$452.00 from Andrew and Sarah Stepp
\$152.00 from Steven and Rebecca Koenig
\$76.00 from Tom and Judi Chabola
\$76.00 from AMVETS Post 22 Auxiliary
\$76.00 from Giovanni and Teresa Spadaro
\$76.00 from Dominic Thompson
\$152.00 from Ryan and Erin Falknor
\$228.00 from Matthew and Kathleen Malear
\$384.00 from Shawn and Sarah Worley
\$76.00 from Rachelle Conrady Amherst Massage Inc.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

6. Recommend a resolution to accept a donation of garden tools from Carl Fowler and Cynthia White to the Charter of the National Green Schools Society.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

7. Recommend a resolution for the Board to approve the renewal of SchoolMessenger from July 1, 2022 through June 30, 2023 at a cost of \$4,091.60. (ATTACHMENT G)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

8. Recommend a resolution for the Board to approve renewal of Frontline Time and Attendance from July 1, 2022 through June 30, 2023 at a cost of \$9,421.61 (ATTACHMENT H)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

9. Recommend a resolution to approve the annual fee for Final Forms Support Data Services at a cost of \$2,090.32. (ATTACHMENT H)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

10. Recommend a resolution to approve the May 2022 5-Year Forecast. (ATTACHMENT I)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

11. Recommend a resolution to approve the Independent Contractor Agreement between VLSD and The Ohio School Council to provide Food Management Services and related consulting services for 15 hours per week at a rate of \$69.00 per hour from May1, 2022 to December 31, 2022. (ATTACHMENT J)

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

VIII. **CONSENT AGENDA**

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board, the Treasurer or the Superintendent requests that any such item be removed from the Consent Agenda and voted upon separately.

1. Minutes of the April 11, 2022 Regular Board Meeting and April 18, 2022 Special Meeting (ATTACHMENT K)
2. Approve the update to the 2022-2023 school calendar. (ATTACHMENT L)
3. Approve the revisions to district policies and accompanying guidelines as recommended by NEOLA for first read: 1616, 2271, 2370.01, 2460.03, 4216 New, 5511, 5772, 6110, 6114, 6325, 6423, 7217, 8500. (ATTACHMENT M)
4. Approve the following **Employment Action:**
Resignations:
Lisa Deliz, Assistant Superintendent & Director of Curriculum effective July 31, 2022
Beth Cacciatore, SMS 4th grade teacher effective 8/28/2022
Chad Rich, Educational Aide SMS, effective 4/18/22
Jonathan Custer, Instrumental Music, effective 8/20/22
Mary Smith, Educational Aide VHS, effective 5/5/22
5. **Retirement:**
Virginia Cook-Browne effective September 1, 2022
6. **Approve the Certified Staff Reduction in Force (RIF) for the following effective June 2, 2022:**
Lauren Hollars, Preschool
7. **Approve the Reduction in Force (RIF) for the Classified Staff:**
Allyson Turner, Educational Aide, SMS
8. **One (1) year Limited Special Project Contract at the rate of \$28.00 per hour:**
Kelli Collins, up to 10 hours
Laura Moyer, up to 25 hours
Annemarie Kuriger, up to 25 hours
Katie Cseh, up to 20 hours, additional Professional Development, dyslexia preparation, and reading services.
9. **Approve the Non-renewal of Classified Staff:**
Stanley Peters, Monitor
Janie Neitenbach. Educational Aide
10. **Summer Technology worker for the contract year 2021-2022.**
Josh Parsons, Technology Helper, \$15.00/hr.
Hunter Opheim, Technology Helper, \$15.00/hr.
11. **Summer Learning Teachers 2021-2022:**
Annette Bartlome, 86 hours, \$34.00 hr.
Lauren Hollars, 86 hours, \$34.00 hr.
Lisa Dobinson, 86 hours, \$45.22 hr.
Madyson Kessler, 86 hours, \$34.00 hr.
Beth Lambert, 86 hours, \$61.74 hr.
Julie Zelina, 86 hours, \$56.65 hr.
Mike D’Egidio, 55 hours, \$61.77 hr.
Anjeanette Caffarel, 55 hours, \$59.19 hr.
Donna Rini, 55 hours, \$55.38/hr.
John Rosser, 55 hours, \$34.00/hr.

- 12. Sarah Caudill moved from Educational Aide at VES to General Administrative Assistant at SMS at \$15.16/hr. and Marianne Prete moved from General Administrative Assistant to Central Office Administrative Assistant \$20.31/hr. for the remainder of the 2021-2022 contract school year.
- 13. **One (1) year Classified Limited Contract for the 2021-2022 school year** to Tiffani Hawkinberry, SMS Monitor, \$10.46/hr. and Substitute Bus Monitor, \$9.30/hr.
- 14. **One (1) year Additional Duties Contract for the 2021-2022 7th Grade Chicago Trip to:**
 Kurt Habermehl, Level 0, Step 2, \$363.00
 Kelly Frederick, Level 0, Step 1, \$317.00
 Palla Beursken, Level 0, Step 5, \$499.00
 Laura Nabors, Level 0, Step 2, \$363.00
 Angela Dewitt, Level 0, Step 3, \$408.00
 Leia Innes, Level 0, Step 3, \$408.00
 Julia Zelina, Level 0, Step 0, \$272.00
 Michelle Haber, Level 0, Step 0, \$272.00
- 15. **Update 6th Grade NUHOP Trip Additional Duties Contract:**
 Kurt Habermehl Level 0, Step 0 to Step 1, \$317.00
 Ken Ryan Level 0, Step 6 to Step 5, \$499.00

IX. Items removed from the Consent Agenda:

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

X. PUBLIC PARTICIPATION

(The Board President reserves the right to limit time to three (3) minutes.)
The Public Participation section of the Board of Education’s agenda is specifically designed for the public to address the Board with their compliments, concerns, and/or questions. The Board welcomes your comments. If you wish to address the Board regarding a problem, the Board would remind you of two things. First, your comments should be factual and respectful of the rights of others. Second, before coming to the Board with a specific problem, you should have first addressed the problem with the appropriate teacher, staff member, or administrator.

- XI. Date and location of upcoming Board meetings. Meetings will be held in the **Vermilion High School Commons** 1250 Sanford Street, Vermilion. (Unless otherwise noted)
 Regular Meeting: Monday, June 13 at 6:00 PM
 Regular Meeting: Monday, July 11, 2022 at 6:00 PM
 Regular Meeting: Monday, August 8, 2022 at 6:00 PM

- XII. Recommend a resolution move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

Time into executive session: _____ Time returned to regular session: _____

XII. Adjournment

Moved by: _____ Seconded by: _____

Mr. Johnston _____; Mr. Habermehl _____; Mrs. Innes _____; Mrs. Russell _____, Mrs. Stepp _____

Passed _____ Defeated _____ Time: _____

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public meeting as indicated on the agenda.

TOPICS THAT MAY BE DISCUSSED IN EXECUTIVE SESSION
Ohio Revised Code 121.22

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or review negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.